

MEMORANDUM

TO: Counselors and Counselors-In-Training Applicants

FROM: 

Sharon F. Mallory, M.Ed.
Extension Agent, 4-H Youth Development
City of Petersburg

DATE: October 5 – December 30, 2016

SUBJECT: City of Petersburg Junior 4-H Summer Camp 2017

Hello Teens:

The Jr. 4-H Summer Camp Week for the city of Petersburg will be **Monday, July 17-Friday, July 21, 2017**. We will be camping with Surry, Sussex, Portsmouth and Norfolk. Limited positions are available to qualified **teen counselors**, ages fifteen to eighteen years old (before January 1, 2017) and qualified **teen counselors-in-training**, ages fourteen to eighteen years old (before January 1, 2017).

Teen counselors and counselors-in-training are expected to be dependable, have good judgment, be energetic, and get along well with others. Teen counselors and counselors-in-training are responsible for the safety and wellbeing of campers in their assigned cabins and activity areas.

Training sessions will be announced. Your attendance is mandatory and you will be required to complete **twenty-four (24)** hours of training sessions in order for you to become a teen leader. If you have hours that you earned in other training, babysitting, community service, 4-H Weekend Camps or anything else that can be used for training hours, please specify on your application in the appropriate place or contact me.

Everyone will need to complete an application, but only new CIT's and 1 and/or 2 year Counselors (those teens who served as CIT's last year or if this will be your second year as a Counselor) will also need to have three (3) reference forms filled out completely and returned to me no later than **December 30, 2016**. **Any applications and/or references received after this date, will be placed on the waiting list. Applications and reference forms can be found on our website:** <http://offices.ext.vt.edu/petersburg/>.

This is an opportunity for leadership training and work experience within a recreational setting, that you can put on your resume' when seeking employment or your college applications.

I look forward to hearing from you!

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